

Cien Aguas International School – Governing Council Meeting Agenda

Date: Monday – Nov 12, 2012 – 5:15-715

Attendance: Kimberly Romero, Pat Kelly, Michael Rodriguez, Robert Gallegos, Russell Janis, Alan Marks, Lisa Meyer-Jacks, Sabrina Coulie
Green School Members

5:20pm

3501 Campus NE (Multipurpose Room)

Agenda Item	Summary	Action Item/Meeting Preparation
5 min Check-in	(Share “wins”, things to clear, and whatever is important)	
5 min Chairs’ Check-in	<i>Approval of Minutes & Agenda</i> Review: Oct Minutes November Agenda	ACTION ITEMS <ul style="list-style-type: none"> • Motion of Approve Oct GC Minutes Minutes not made available at this time. • Motion to Approve Nov GC Agenda Motion Lisa Meyer-Jacks 2nd Alan Marks No abstentions All approved
5 min Public Forum	<i>Each person must sign-up for Public Forum at the beginning of meeting.</i> - 2 min/person limit <i>Connie Dove, Richard Romero, GSP</i>	
NEW BUSINESS	Discussion about Facilities selection Connie Dove: Design of facility. Negotiating around a lease rate that is affordable and with more space. Property sits on a land lease. Land lease goes through 2032. City is unlikely to use this piece of land in the near future. General contractor did pricing. 3 minimum estimates would be recommended. Construction costs have not gone down, is pretty high. This property is on a large parcel of land (over 7 acres), good location, more cost efficient if building is already available. Price estimate received was for all new ins and outs of building. There are areas where costs could be cut if necessary. The building is currently a shell, doors and walls. Building will need to brought up to code for the school which adds more cost. Owner is not self-financing, owner is proposing higher rent costs since we are looking for a 3 year term (bank does not look favorably on this time line). Connie suggests 10 years with 5 year lease with a buy out cost in 5 years if necessary. Length of ammortization makes a difference on the lease side of the transaction. Alan: Possible sub lease for other charters to utilize or assign lease to another charter. Owner has agreed to sub lease transaction in the future if needed. It would not hurt CAIS to sign a longer lease. Connie suggests, working over the next week or so, working with plans to come to a clear consensus between the school and the owner to work with a deal. Makes sense to build out a deal all at once. The owner has agreed to us purchasing at any point during the length of the agreement. All fees will be included. We should be able to receive good bids granted we are able to obtain more than one. Michael: Time line is needed for our community as well as the reasons for the	Action items:

	<p>immediate action needed. Parent education piece: support of GC and GSP, timeline, parent community informational meeting, letter to the community.</p> <p>Richard Romero/Sue: reform agenda is still being pushed by governor, social promotion: compromises, 270 million new dollars (22 million: public employee salary lawsuit won). ERB/PERA are the two retirement issues (funds) they are trying to get them solvent (some of the money will go here). ERB is 61% solvent. Cut cost of living adjustment (2%), not decided on at this point. Market discount rate (growth of fund in stock market), 8.4 last year. The retirement funds will be very contentious. Capital outlay: broken up between statewide projects, senate and house. There should be as much as last year and hopefully more. Senator Keller, McSorely, Gail Chasey, Cheryl Stapleton, Cisco Young, Christine Trujillo, Jerry Peno are a few of the individuals who might be interested in working with us. It is important to send letters asap written from the school principal and from families. Call or personal note to legislators if you know them. There will be charter school legislation in the future. Re-doing the funding formula is one aspect of the legislation being looked at. Bond issue is coming soon, be informed.</p> <p>GSP: Communication to school community regarding new facility, GSP/GC specifics. Communication piece can include a spot on the GC position on the property and the idea that the GSP is looking at two possible properties. Staff meeting to be held Wednesday November 14, staff members will be updated on specific of the properties being considered. Thursday, community letter to go out to the community.</p> <p>GSP: Eastern Alvarado: Architect position: narrowed down to three, together came up with grading scale/rubric to score different entities. The recommendation is: Design Group (1). Proposal sent to city: concerned with earnest monies but is pushing it through to the attorneys. What is current plan: do we need a new plan? Timeline will be important.</p>	
30 min School Director/Curriculum Report	<p><i>Mr. Michael Rodriguez: School Director/Ms. Eva Thaddeus: Curriculum Review:</i></p> <ul style="list-style-type: none"> Administrative Report <p><i>Clarification on school report card process: broken up into categories based on various criteria...see report. Q1 students identified by state. 28/94 students are Q1, the rest are Q3.</i></p> <p>Surveys are printed for students to fill out. Total CAIS received was 45.5 (50 needed to make a C).</p> <p>Instruction Audit: Interviewed a teacher in every level, Eva, SAT, students and parents. Exit meeting conducted this morning: areas to pay attention to: Special Education, formative assessments (collecting and using data), professional development: running records, inform parents regarding changes from common core, overall positive...grade does not match what is really going on with our school.</p> <p>La Cosecha visit went well, 15 people from 9 different states. Velia Raff is up for the golden apple award.</p> <p>What are the budget ramifications for student being taken out for a year to another country: we could take another student, however the</p>	<p>Action Items:</p> <ul style="list-style-type: none"> Discussion regarding possible temporary facility Discussion regarding possible leave of absence policy for students. Approval of moving forward with architect, Design Group, by GSP for design and planning purposes <p>Motion Kimberly 2nd Russell No abstentions All approved</p> <ul style="list-style-type: none"> Approval of lease on temporary facility (we're not ready yet but should have it on the agenda so we can discuss it. We might have something for approval by next week). <p>Tabled until December meeting</p>

	next year that spot may not be available. We need a policy that addresses this situation.	
20 min Financial Report	<i>Mr. Patrick Kelly: Business Manager</i> <i>Mr. Russell Janis: GC Treasurer</i> Review: <ul style="list-style-type: none"> Oct Financial Report 	Action Items: <ul style="list-style-type: none"> Motion to approve BARS: Title I Maintenance \$0 Title II-A Increase \$7,128 IDEA-B Maintenance \$0 Food Maintenance \$0 HB-33 Maintenance \$0 After School Program increase \$38,000 Motion Alan Marks 2nd Sabrina Coulie No abstentions All approved
	Keep focused on Action Items	
<ul style="list-style-type: none"> Executive Committee 	<i>Ms. Sabrina Coulie</i> Review: <ul style="list-style-type: none"> Executive Report 	No action items
<ul style="list-style-type: none"> Nominating Committee 	<i>Open position</i>	No action items
<ul style="list-style-type: none"> Outreach and Public Relations Committee 	<i>Ms. Sabrina Coulie</i>	No action items
<ul style="list-style-type: none"> Finance Committee 	<i>Mr. Russell Janis: GC Treasurer</i> See financial report	
<ul style="list-style-type: none"> Audit Committee 	<i>Ms. Lisa Meyer-Jacks</i> .	
<ul style="list-style-type: none"> Health and Wellness Committee 	<i>Ms. Kimberly Romero</i>	No action items
Adjourn		Motion to adjourn Lisa Meyer Jacks all approved and TIME: 7:12p

Regular board meetings will be held the 2nd Monday of each month unless announced differently by governing council. Agendas sent in advance will identify action items and things to prepare for the meeting. GC members will submit reports to be included in meeting packet ideally 10 days (a minimum of 3 days) in advance of the meeting. Board meeting packets will be distributed at least two days (ideally seven day) prior to the meeting. All action items must be posted on the agenda twenty-four hours before the meeting.

Next Board Meeting – Regular * Dec 10, 2012 * Site: *Cien Aguas* International School

Cien Aguas GC Chairperson

Cien Aguas Secretary

Cien Aguas Scribe